

**PCLL CONVERSION EXAMINATIONS PREPARATORY COURSE**



## **5 PPC Incentives and Awards**

- 5.1 If you have been awarded a University scholarship, bursary, award, PPC Incentive (as defined in the PCLL Conversion Examinations Preparatory Course (PPC) Incentives Terms and Conditions available at <https://www.law.ac.uk/student-terms-and-conditions/>), or any other promotional discount (each an "**Award**"), you will receive your Award according to the specific terms and conditions applicable to that Award.
- 5.2 You may be eligible for a PPC Incentive when booking your Course. For information regarding the PPC Incentives applicable to your Course that you may be eligible for, please refer to the PCLL Conversion Examinations Preparatory Course (PPC) Incentives Terms and Conditions available at <https://www.law.ac.uk/student-terms-and-conditions/>.
- 5.3 Where applicable, you may be eligible for more than one PPC Incentive at the same time. Please refer to the PCLL Conversion Examinations Preparatory Course (PPC) Incentives Terms and Conditions available on <https://www.law.ac.uk/student-terms-and-conditions/> for further information.
- 5.4 Please be aware that some PPC Incentives cannot be awarded in conjunction with others, for example the Alumni Discount is not available with the PPC with Exemption (Business Associations) Discount.

the PCLL Conversion Examinations. Further details of the PCLL Conversion Examinations can be found at <https://www.pcea.com.hk/>.

6.2 The University confirms that the Courses have been designed by the University to enable you to meet the requirements of the PCLL Conversion Examinations as notified by the PCEA **provided that before** sitting your PCLL Conversion Examinations.

6.3 **You are required to pay all relevant fees for the PCLL Conversion Examinations direct to the PCLL Conversion Examinations Board. These fees are not included in the Course Fees.**

6.4 the discretion of the PCEA and the PCLL third party providers.

6.5 Delegates must bear in mind that if they undertake the PPC but then sit the PCLL Conversion Examinations at a later date (i.e., not immediately after undertaking the PPC), the assessment method and syllabus on which they will be examined may have changed in the interim; it is k for any updates from the PCEA. Further, the PCLL entry requirements are subject to change and students would need to check for any updates from the PCLL providers.

## **7 Cancellation, liability and refunds**

7.1 Cancellation of this contract with the University occurs when you cancel your Course place, or if the University cancels this contract for one of the reasons listed in paragraph 7.5 below ("**Cancellation**").

### **Your right to cancel**

7.2 To exercise your right to cancel your participation in a Course you must inform us of your decision to cancel by a written clear statement sent by email to [ProgrammeAdmin@law.ac.uk](mailto:ProgrammeAdmin@law.ac.uk).

7.3 The University will acknowledge receipt of any Cancellation within 24 hours of receipt. If you send



7.6.2 if the running or continuation of your Course becomes unviable or practically impossible for the University or the University cannot run the Course for reasons beyond its reasonable control,

7.7 If a Course is cancelled in accordance with this paragraph 7.

9.2 **Transfer is not available** on any Courses and there is no automatic right to Transfer or right of appeal.

## **10. Intermission**

10.1 An intermission request is a request made after week 2 of your Course to cancel your reserved place and reserve a new Course place to start on a later Course, returning at

10.2 **Intermission is not available** on your Course and there is no automatic right to Intermit or right of appeal.

## **11. Your use of the University's materials**

11.1 Where the University provides you with any materials for your Course (including reading lists, software applications, lecture notes), you may only use those materials in accordance with the

## **12. English language requirements**

12.1 The Course will be taught in English and all course materials will be provided in English.

## **13. Changes to your Course**

13.1 The University will use its reasonable endeavours to deliver your Course in accordance with the description given to it on the University's website at the date of the start of your Course. However, the University reserves the right to make any variations to your Course that it considers to be necessary including (without limitation):

13.1.1 as a result of a commissioning or accrediting body requiring certain content to be added to or changed within your Course; or

13.1.2 if your educational experience would be or would be likely to be impaired if changes were not made to your Course.

13.2 Where the University makes changes to the content and structure of your Course as well as the location, dates, times, and method of delivery and we consider that such changes would mean you receive a materially different service to what you agreed to when you booked your place on the Course, we will notify you in writing and you will be

given the opportunity to confirm in writing within 14 days whether you would like to withdraw from your Course without further liability. We will refund the fees you have already paid, minus any materials charge. We will not have any further liability to you for remedy, damages or compensation in this situation beyond the refund.

#### **14. Our responsibility for loss or damage suffered by you**

14.1 Subject to all applicable laws, we are responsible to you for foreseeable loss and damage we cause you as a foreseeable result of our breaking this contract or our failing to use reasonable care and skill, but we are not responsible for any loss or damage that is not foreseeable. Loss or damage is foreseeable if either it is obvious that it will happen or if, at the time the contract was made, both we and you knew it might happen, for example, if you discussed it with us during the sales process.

#### **15. How we may use your personal information**

15.1 We will only use your personal information as set out in our privacy policy available at [https://www.law.ac.uk/globalassets/13.-media--doc-repo/08.-policies/pdf\\_policies\\_privacy-policy.pdf](https://www.law.ac.uk/globalassets/13.-media--doc-repo/08.-policies/pdf_policies_privacy-policy.pdf)

#### **16. Other important terms**

16.1 **We may transfer this Agreement to someone else.** We may transfer our rights and obligations under these terms to another organisation. We will always tell you in writing if this happens and we will ensure that the transfer will not affect your rights under these Terms.

16.2 **Nobody else has any rights under this contract**



not mean that you do not have to do those things and it will not prevent us taking steps against you at a later date. For example, if you miss a payment and we do not chase you but we continue to provide the Course to you, we can still require you to make the payment at a later date.

**16.5 Which laws apply to this contract and where you may bring legal proceedings.**

These terms are governed by English law and you can bring legal proceedings in respect of the products in the English courts.

**16.6 Complaints Procedure.** If you wish to make a complaint about the University or any aspect of your Course please refer to [https://www.law.ac.uk/globalassets/13.-media--doc-repo/08.-policies/pdf\\_policies\\_complaints-student-guide.pdf](https://www.law.ac.uk/globalassets/13.-media--doc-repo/08.-policies/pdf_policies_complaints-student-guide.pdf) for guidance.